

# REGISTRATION

To attend classes and clinics, students must ensure they are properly registered in accordance with college guidelines and schedules, utilizing ALBERT for registration. Any inquiries can be directed to the Student Retention and Academic Advising Administrator. Additionally, students are encouraged to consult the NYU College of Dentistry Dental Hygiene Academic Calendar (<https://dental.nyu.edu/education/dental-hygiene-programs/academic-calendar.html>) for registration deadlines throughout the academic year. Registration for courses outside of NYU College of Dentistry follows the guidelines specified by the respective institution.

Following acceptance and payment of the deposit, students must schedule a registration intake meeting with the Student Retention and Academic Advising Administrator to discuss course registration. The Department of Dental Hygiene and Dental Assisting handles registration for all Dental Hygiene sponsored courses for student convenience. The Student Retention and Academic Advising Administrator will provide assistance with self-registration for liberal arts courses.

- View step by step guides on using the ALBERT registration system (<https://www.nyu.edu/registrar/sis/#student-guides>).
- Please also visit the NYU Registration and Scheduling (<http://www.nyu.edu/registrar/registration/>) page.
- When registering, please remember to pay close attention to special transfer credit rules applying to Writing and Anatomy & Physiology courses.
- Visit the Admission Requirements (<https://dental.nyu.edu/nyudental/en/education/dental-hygiene-programs/admission-requirements.html>) page for more information.

The student must ensure that registration has been confirmed for the exact section of the course as the grade will only be posted to the course in which the student registers. A student who does not attend the proper section of the course may receive a failure for the course.

## Financial/Health Compliance Before Registration

Financial and health compliance must be met in order to progress through registration from semester to semester and to avoid de-enrollment. Arrears or medical blocks will prevent the student from registering for the ensuing semester.

It is the responsibility of the student to remain compliant with the health standards set forth by the University and the College. These standards are set forth to protect our students and must be satisfied in order to be in Good Standing with the College. Prospective students must be compliant before starting their admitted term. Continuing students must complete any required documentation at the start of every subsequent semester to remain in compliance. If any item expires during the course of a semester, the student must correct the deficiency within 24 hours or be subject to class/clinic suspension and/or class/clinic withdrawal.

## Drop/Add

Students can drop and add classes online through their Student Center in Albert. Students can refer to the University's Refunds and Withdrawals schedule for more information about eligibility for tuition refunds.

## Late Registration

Late registration may impact a student's ability to progress and graduate on time. There will be a period of initial late registration for each academic semester. Initial registration means no prior registration for that academic semester exists and students are enrolling for the first time. Students will be able to register late during the second week of the academic semester only. There will be a late registration fee incurred. The responsibility is on the student to make up any missed coursework. No registration will be allowed after the last day of the second week of the semester.