

# ACADEMIC POLICIES

## Honors and Awards

NYU Grossman Long Island School of Medicine recognizes outstanding medical students for their achievements in scholarship, leadership, and community service. Our academic departments honor these exceptional individuals with various awards, highlighting their academic proficiency, professional dedication, and commitment to advancing medical sciences. These honors, reflecting our values of excellence and innovation are awarded through a nomination process. They serve as a testament to the dedication of these students and as an inspiration to their peers in the medical community.

## Residency Requirements

A medical student is in residence at NYU Grossman Long Island School of Medicine when the medical student is matriculated in the MD program. All required courses and coursework must be earned at NYU Grossman Long Island School of Medicine. Only school approved away electives earned while the medical student is in residence at NYU Grossman Long Island School of Medicine may count toward fulfilling program residency requirements.

## Graduation

As part of medical training, all students participate in standard processes for meeting graduation requirements that include U.S. Medical Licensing Examination (USMLE) licensure and securing residencies and fellowships.

In addition to the successful completion of all preclinical coursework, the core clerkships, and longitudinal coursework, students must meet the following graduation requirements:

- one two-week elective (phase two)
- 12 weeks of electives (phase three)
- one four-week subinternship
- one four-week critical care clerkship
- transition to residency

In addition, medical students must pass the Comprehensive Clinical Skills Exams (CCSE), and the USMLE Step 1, and Step 2 Clinical Knowledge exams.

Candidates must submit all required fees to receive their degree.

## Transfer and Articulation Agreements

NYU Grossman Long Island School of Medicine does not accept transfer students.

## Grading; Academic Standing and Progress Assessment, Grade Appeal, Advancement, and Graduation Policy

### I. Policy

- Each course or clerkship or rotation in the curriculum will have a syllabus that delineates the assessment and grading criteria, including course requirements and the weights of components; these criteria will be communicated to the students in the course syllabus on their electronic learning platform and during their course/clerkship orientation.

- Phase 1: Summative assessments for Phase 1 courses must be reviewed and signed by the course director (or designee). Students will have access to their assessment scores after review and approval by the course director (no later than two weeks). Final course grades for Phase 1 must be submitted to the registrar within six weeks of course completion.
- Phase 2/3: Final grades for Phase 2 or Phase 3 rotations must be reviewed and signed by the rotation director (or designee) and submitted to the registrar within six weeks of the end of the rotation and provided to the students no later than six weeks after the rotation conclusion.
- Grade appeal process: Students may appeal an examination or course/clerkship/rotation grade with the course/clerkship director no later than two weeks after release of an examination grade or the final course/clerkship grades. The course or clerkship director will meet with the student to discuss and resolve concerns. If the issue remains unresolved, the student may seek a second level of appeal from the respective assistant dean for preclinical or clinical education. The assistant dean will appoint an impartial ad hoc faculty (three-member) subcommittee to review the student's appeal. The faculty selected for this grade appeal will not have had a role in the determination of the student's original grade in question. The ad hoc faculty subcommittee decision is final.
- Students in good standing, without academic deficiencies, will automatically advance to the next stage in training.
- All requirements for the MD degree must be met within six years after the date of first enrollment in the school of medicine. This time limit does not apply to students in conjoint degree or other approved programs; e.g., a concurrent or consecutive MPH, MBA, MA degree. (N.B., student eligibility for loans carries independent time limits.) Students must complete Phase 1 of the curriculum within three years of initial matriculation in the school of medicine. There may be no more than two attempts to successfully complete any phase of the curriculum.
- A passing score on USMLE Step 1 and USMLE Step 2 is required for graduation. A failure to pass Step 1 or Step 2 after two attempts will be reviewed the SPP Committee and the student may be dismissed from the medical school. Refer to the Remediation, Suspension, Dismissal and Appeals Policy.
- Unless mitigating circumstances require an accommodation,
  - USMLE Step 1 (first attempt) must be taken by August 1<sup>st</sup> of Phase 3
  - USMLE Step 2 (first attempt) must be taken by September 1<sup>st</sup> of Phase 3

### II. Purpose

The goal of the school of medicine is to provide students with essential medical knowledge and clinical skills along with competence in communication skills and professional values. Students

will be assessed consistently throughout medical school; advancement and readiness for graduation will depend on demonstrated knowledge, skills and attitudes required to adequately perform core clinical skills delineated as Entrustable Professional Activities (EPAs).

This policy clarifies the assessment process utilized and the procedures governing assessment, advancement and graduation of medical students.

### III. Scope

This policy applies to all LISOM medical students.

**IV. Definitions**

N/A

**V. Policy Author(s)**

Student Progress and Promotions Committee

**VI. Related Policies**

Medical Student Remediation, Suspension, Dismissal and Appeals policy

Narrative Assessment Policy

Summative Assessment Policy

Professionalism Policy

**VII. Procedure(s)****Phase 1. Pre-Clerkship Courses**

All courses during the pre-clerkship Phase 1 are graded Pass/Fail. These include:

- Transition to Medical School
- Language Acquisition
- Cardiovascular
- Pulmonary
- Renal
- Regional Anatomy
- GI System
- Endocrine/Reproductive
- MSK/Rheumatology/Dermatology
- Brain-Mind-Behavior
- Hematology-Oncology
- CAPE Continuity Ambulatory Practice Experience
- Practice of Medicine
- Health Systems Science
- Learning Communities: Social Science, Humanities, Ethics and Professionalism (SHEP)

Students who fail to meet course expectations will be contacted by the course director to discuss potential reasons for the failure and establish a remediation plan. The student's academic coach and the dean of students will be informed of the plan by the course director. Inability to remediate the course within three months or by the end of the next

available remediation period will be referred to the SP/P committee for deliberation and recommendation.

All students must meet expectations for pre-clerkship courses for progression to Phase 2 training.

*(See medical student remediation, suspension, dismissal and appeals policy)*

**B. Phase 2. Core Clinical Clerkships**

The final grade scale for core clerkships in Medicine, Primary Care, Pediatrics, Psychiatry, Neurology, Surgery, Ob/Gyn and Emergency Medicine will consist of Honors, High Pass, Pass, or Fail.

The grading system will be consistent across all core clerkships. At a minimum, each will include a standardized clinical performance evaluation and a knowledge examination, which are non-compensatory (each must meet expectations for a pass grade.)

When available and appropriate, the NBME clinical subject examination will be used as the knowledge examination; a passing score must lie  $\geq$

2<sup>nd</sup> percentile, based on "total year" nationally posted reference ranges for the most recent academic year reported by NBME. For internally-developed written examinations, a passing score will be considered any score  $> 60\%$ .

Failure of the written medical knowledge exam will result in an 'F' grade (failure awaiting remediation) in the academic record of the registrar, and the dean of students will be notified. The examination may be retaken once, within six months of the first attempt, providing the student is a fully-matriculated, full-time student in otherwise good academic standing. The F grade will remain on the transcript until remediation is complete and a grade is submitted or an "NC" grade (failure designated as no credit) is submitted.

When the written knowledge exam receives an F grade and is retaken and passed, the core clerkship grade may not be higher than Pass. Unless permission to delay has been granted by the associate dean of students, either failure to begin remediation within six months or failure of the remediation exam will result in an NC and the clinical rotation will need to be repeated.

Students who accumulate more than one of any combination of active F grade, NC grade, or unremediated clerkship failure must complete all required remediation before progressing to the next rotation.

Students who do not meet expectations in professionalism or who do not pass a clerkship exam twice will be referred to the SP/P committee.

*(See medical student remediation, suspension, dismissal and appeals policy)*

Students who are approved to take NBME Subject Examinations on dates other than those administered by the course or clerkship, either for the first time or as a remediation exam, must contact the clerkship director and coordinator to schedule. Failure to take the exam on the scheduled date without pre-approval of the clerkship director may require the student to pay the cost of the exam.

**C. Phase 3. Advanced Clerkships, Sub-Internships, Clinical Electives**

Clerkship directors may design a grading schema that is appropriate to the clinical rotation or elective objectives, subject to the following principles:

1. The final grade scale for Sub-Internships will consist of Honors, High Pass, Pass, or Fail.
2. The final grade scale for advanced clerkships and clinical electives will consist of Pass or Fail.
3. Grades should reflect assessment of multiple competencies relevant to the practice of medicine.
4. Multiple forms of assessment should be utilized including, if possible, objective medical knowledge examinations.
5. Clerkship rotation directors will ensure that the rotation experience across hospital units is equivalent with respect to assessment and grading, with oversight from the curriculum committee.

**D. Longitudinal Curriculum**

- Practice of Medicine (POM)
- Health Systems Science (HSS)
- Clinical Ambulatory Practice Experience (CAPE)
- Social Sciences, Humanities, Ethics & Professionalism (SHEP)

Final grades for POM, HSS, CAPE and SHEP are Pass or Fail.

Multi-modal forms of assessments will be utilized, including multiple choice quizzes and short answer examinations, reflective essays,

participation in team-based learning, project reports, simulation, and achievement of competencies and EPAs relevant to the course.

During Phase 1, assessment will be given in conjunction with the scheduled assessment periods for the organ systems block.

During Phase 2 and 3, a mid-point assessment will be done at the end of the first 6 months and summative assessment at the end of the year.

Formative end-of-the course assessment will be used by course directors to identify opportunities for growth with students and develop individualized learning plans.

Students who fail an assessment and are unable to meet expectations after remediation will be referred to the SP/P committee.

### E. Professionalism

In the case of serious professionalism lapses, the Student Progress/Promotion (SP/P) Committee has the authority to recommend that an extra year of training is warranted to address professional growth and clinical maturity. The SP/P must approve resumption of standard progression through training.

### F. Arrears

All required medical school fees must be paid before a student is approved for degree conferment. NYULISOM is not responsible for officially listing a candidate as graduating unless fees are paid

before the first day of May, September, or January for degrees in May, September, or January, respectively. Following the payment of all required fees, and on approval of the faculty, the candidate will be recommended for graduation and degree conferment.

NYULISOM may deny registration and transcript information for any student who is in arrears in the payment of tuition, fees, loans, or other charges (including charges for housing, dining, or other activities or services.) LISOM may also choose not to promote a student from one semester to another and to prohibit attendance at graduation in case of payment arrears.

### VIII. References

(LCME Functions and Structure of a Medical School, effective March 2020)

LCME Element 9.9: Student Advancement and Appeal Process. A medical school ensures that the medical education program has a single set of core standards for the advancement and graduation of all medical students across all locations. A subset of medical students may have academic requirements in addition to the core standards if they are enrolled in a parallel curriculum. A medical school ensures that there is a fair and formal process for taking any action that may affect the status of a medical student, including timely notice of the impending action, disclosure of the evidence on which the action would be based, an opportunity for the medical student to respond, and an opportunity to appeal any adverse decision related to advancement, graduation, or dismissal.

LCME Element 10.3. Policies Regarding Student Selection/Progress and Their Dissemination. The faculty of a medical school establish criteria for student selection and develop and implement effective policies and procedures regarding, and make decisions about, medical student application, selection, admission, assessment, promotion, graduation, and any disciplinary action. The medical school makes available to

all interested parties its criteria, standards, policies, and procedures regarding these matters.

### IX. Type of Policy

Academic

### X. Approvals

EPEC

### XI. Policy Management

Responsible Executive: Dean of the School of Medicine

Responsible Officer: Senior Associate Dean of the School of Medicine

Responsible Office: Office of Medical Education

## Withdrawals

Medical students who wish to withdraw from NYU Grossman Long Island School of Medicine, and medical students who must withdraw for medical reasons or other extenuating circumstances must send a written request to the Associate Dean for Students.

Please note that the withdrawal is not complete until the medical student receives guidance and further instructions from the Office of Student Affairs. Students must be aware that the notification does not constitute an official withdrawal without receiving final approval and will be subject to the school tuition and fee refund schedule.

## Standards of Conduct

### Student Honor Code Policy

#### I. Policy

1. The standards of conduct listed here set forth general expectations of students as integral members of an ethical community. The full range of responsible conduct cannot be set forth in any policy document. Accordingly, students should view the enumerated expectations listed below as an illustration and should strive to comply with both the letter and the spirit of the Honor Code. In instances where expectations are unclear, the burden rests on the student to seek clarity from an appropriate faculty member(s) or dean(s).
2. Statement on Graded Assignment Conduct: NYU Grossman Long Island School of Medicine defines cheating as any effort on the part of a student (or students) to willfully misrepresent her/himself (themselves) in an exam or other assignment for required academic activities. This includes, but is not limited to:
  - copying or discussing answers during examinations, including take-home assessments and exercises
  - using non-permitted materials, such as notes, books, or electronic devices, during an exam or other graded exercise, including on-line or take-home assignments
  - collaborating on on-line or take-home exercises (except when expressly permitted)
  - copying another person's written work and representing as one's own
  - falsifying clinical reports, experimental results, patient write-ups or other written or presented material
  - providing assistance to another student on a graded exercise
  - preventing equal access to educational materials
  - engaging in behavior that can be construed as violating exam conduct principles (i.e., looking at another's answer sheet, talking during an examination, using non-permitted materials)

1. All members of the community must be active participants in the enforcement of this code. As such, students who witness or perceive a violation of the code are expected to take appropriate action.
2. Students will be provided with a copy of the Honor Code at transition to medical school week, prior to the first day of medical school. The student will be expected to sign a statement affirming adherence to the principles while enrolled at the NYU Grossman Long Island SOM.

Students alleged to be violating any part of the Student Honor Code will be subject to possible disciplinary action.

## II. Purpose

Medical students are physicians-in-training from the start of medical school. As such, they are expected to uphold and manifest the highest standards of integrity and professionalism. NYU Grossman Long Island SOM strives to foster integrity and professionalism, both in the behavior of individuals and in the interactions among members of the medical community as a whole. This Honor Code informs students who may encounter difficult moral and ethical issues when they arise throughout their medical career. In this capacity, the standards of conduct promote expected behaviors, discipline unprofessional behaviors, and educate students to confront these issues.

Examples of such misconduct include, but are not limited to: plagiarism, cheating, misleading or fraudulent behavior, research misconduct, failure to abide by NYU Grossman Long Island SOM or university/hospital standards of professional behavior, inebriation, failure to attend required course/clerkship functions or other clinical assignments, violating rules, policies or procedures of affiliated institutions, and violating policies and guidelines on electronic communications.

It shall be the responsibility of the entire community to uphold the integrity and ethical standards set forth in the Honor Code.

## III. Scope

This policy applies to all NYU Grossman Long Island SOM students.

## IV. Definitions

N/A

## V. Policy Author(s)

Office of Students and Diversity

## VI. Related Policies

Please review NYU Grossman Long Island SOM's policy on Affirmative Action/Equal Opportunity and New York University's Anti-Discrimination policy.

## VII. Procedures

In order for an Honor Code to function, members of the NYU Grossman Long Island SOM Community must hold themselves and others to strict adherence. Community members are expected to use any or all of the following options to address suspected Honor Code violations:

- A student or faculty member may speak directly to his/her fellow classmate about the perceived infraction to obtain an explanation and clarify whether an Honor Code violation has occurred. This approach is likely to result in the most significant changes in attitude and behavior among students. If a satisfactory explanation is not provided, the student or faculty member is encouraged to take further action as described below.
- In cases of academic misconduct, a student may choose to approach the professor or proctor of the class in which the alleged misconduct occurred, who will then proceed dependent on the nature of the

incident and with awareness of NYU Grossman Long Island SOM policy.

- A student or faculty member may choose to make a formal report to the Dean for Students for determination of the appropriate administrative action, as described below, ranging from informal resolution to resolution through the formal disciplinary process.

## Jurisdiction

New York University (NYU)-issued 'Rules for the Maintenance of Public Order' and 'Statement of Policy on Student Conduct' apply to NYU Grossman Long Island SOM students. However, because of the unique role of physicians-in-training and the potential impact on a trainee's future career as a physician, including variable state licensure guidelines, NYU Grossman Long Island SOM supplements the NYU 'Student Disciplinary Procedures' with its own guidelines; refer to NYU Policies and Procedures for details. Additional guidelines have been established for the University: 'Guidelines for the Use of University Facilities', 'University Policy on Photocopying Copyrighted Materials', 'Family Educational Rights and Privacy Act', and 'University Policies on Substance Abuse and Alcoholic Beverages.'

In accordance with these policies, the following student disciplinary procedures are established specifically for NYU Grossman Long Island SOM:

### 1. Filing and Notice of Complaint

Any member of the University's faculty, administration, staff, or student body may file a complaint with the Dean of Students against any student of the NYU Grossman Long Island SOM for an alleged student offense or violation of the Honor Code. Complaints initiated by the Dean of Students shall be referred to the Dean or his/her designee. In those instances, all references in this policy to the Dean of Students shall be read "Dean".

All such complaints should be in writing and signed by the complainant. Complaints should be submitted as soon as possible after the alleged event takes place. In instances where there is no written complaint, or the complaint is unsigned, disciplinary action may still proceed. However, the Dean of Students will take into consideration the absence of a written complaint, or an anonymous complaint, in their deliberations. Notice of the filing of the complaint shall be mailed to the student promptly after the Dean of Students receives the complaint. While offenses that may be subject to disciplinary proceedings are listed in the Student Conduct Procedures at NYU (<https://www.nyu.edu/students/student-information-and-resources/student-community-standards/the-judicial-process.html>), this list is intended to be representative, and not exclusive, in nature.

### 2. Informal Resolution of Complaints

Upon the filing of a complaint, or notification of alleged honor code violation, the Dean of Students or his/her designee(s) shall meet with the student complained against (the respondent) to review the complaint. In some circumstances, attempts will be made to resolve the complaint informally, with the consent of the respondent, by such means as the Dean of Students deems appropriate. If informal resolution by consent fails, the matter will be referred to the Student Progress/Promotion (SP/P) Committee, which shall conduct a hearing on the complaint.

Informal Resolution by consent may be determined to have failed when there is either:

- unwillingness of the respondent to accept the resolution
- determination by the Dean of Students that informal resolution is inappropriate or insufficient given the alleged violation or any other factor as determined by the Dean of Students, or
- written request by the complainant to refer the matter for formal resolution

The term “respondent” shall be read as “respondents” in cases where more than one student is accused in a complaint. Similarly, “complainant” shall be read as “complainants” in cases where more than one person joins the complaint.

### 3. Interim Suspension

The Dean may suspend a student (1) pending consideration of the complaint against him or her by the SP/P Committee, or (2) upon recommendation by the Dean of Students. Summary suspension may be made for reasons relating to the student’s physical or emotional well-being, the safety and well-being of NYU Grossman Long Island SOM students, faculty, or staff, NYU Langone Long Island Hospital patients, or of NYU Grossman Long Island SOM/NYU Langone Long Island Hospital property, the maintenance of public order, or the effective continuation of the education process. When such suspension occurs, the student shall be afforded the opportunity to request expedited disciplinary proceedings, which shall occur as soon as is reasonably possible (preferably within 48 hours) after the student’s request for expedition.

### 4. Record-keeping

NYU Grossman Long Island SOM shall permanently retain a copy of the complaint, any amended complaint, any decision of the SP/P Committee, any documentation admitted as evidence by the SP/P Committee, and any decision of the Dean in an official Disciplinary File. Additionally, any documentation placed into a student’s official academic record with the Office of Registration and Student Records cannot be removed.

The Remediation, Suspension, Dismissal and Appeals Policy addresses the procedure by which the SP/P Committee provides recommendations for consequences as well as the appeals process for students.

### VIII. References

(LCME references, Functions and Structures of a Medical School March 2020)

#### 3.5. Learning Environment/Professionalism

A medical school ensures that the learning environment of its medical education program is conducive to the ongoing development of explicit and appropriate professional behaviors in its medical students, faculty, and staff at all locations. The medical school and its clinical affiliates share the responsibility for periodic evaluation of the learning environment in order to identify positive and negative influences on the maintenance of professional standards, develop and conduct appropriate strategies to enhance positive and mitigate negative influences, and identify and promptly correct violations of professional standards.

### IX. Type of Policy

Curricular

### X. Approvals

EPEC

### XI. Policy Management

Responsible Executive: Dean of the School of Medicine

Responsible Officer: Associate Dean for Students

Responsible Office: Office of Student Affairs

## Disciplinary Measures and Redress of Grievances

### Remediation, Suspension, Dismissal & Appeals Policy

#### I. Policy

The jurisdiction regarding decisions of remediation, suspension, or dismissal of a student for academic reasons (i.e., failure to successfully complete course requirements) or due to a demonstrated lack of professionalism, rests with the Student Progress/Promotion (SP/P) Committee.

It is the policy of NYU Grossman Long Island School of Medicine (NYUGLISOM) that if a student’s academic performance does not meet the institutional requirement for continued enrollment, the student is subject to dismissal. As examples, if a student has more than two failing grades within an academic year, fails a course for the second time, or fails to meet the requirements of remediation, the student is subject to dismissal. If a student demonstrates behavior that is inconsistent with the standards of professional values and behaviors expected of physicians, the student is subject to dismissal. A student whose performance consists of a record of multiple deficiencies or failures, including failure of any remediation program, is subject to dismissal from the NYUGLISOM.

The SP/P Committee will determine student readiness to take any of the USMLE examinations. A student will be sponsored by NYUGLISOM to take USMLE Step 1 or Step 2 up to two times each. Each failure of any NBME examination is reviewed by the SP/P Committee; after a repeat failure, the student may be subject to dismissal.

#### II. Purpose

This policy addresses consequences of student’s inability to fulfill the minimum academic and/or professional standards required for advancement or to maintain enrollment at NYUGLISOM.

#### III. Scope

This policy applies to all NYUGLISOM medical students.

#### IV. Definitions

N/A

#### V. Policy Author(s)

SP/P Committee

#### VI. Related Policies

Assessment, Advancement, and Graduation Policy

Honor Code Policy

Professionalism Policy

Student Progress and Promotions Committees Scope of Work

#### VII. Procedure(s)

##### A. SP/P Committee

This committee will meet several times each year to review the performance of students; those without academic or professionalism concerns will be passed through the committee without discussion; students identified with lapses in fulfillment of the school’s standards will

be discussed and remediation plans will be recommended and approved; subsequent meetings will provide follow up until the issue(s) is resolved (for details on assessment and advancement of medical students, refer to the policy entitled 'Assessment and Advancement of Medical Students').

1. The committee will review all records and materials it deems necessary to make recommendations to the dean of the medical school.
2. A recorded vote of a quorum is required for any decisions regarding remediation, suspension, or dismissal for academic or professionalism reasons.
3. All recommendations are submitted to the Chair of the SP/P Committee for review and final approval.
4. When appropriate, the student is notified in writing about the committee's decision by the associate dean of students.

#### **B. Appeals of Dismissals or other recommendations of the SP/P Committee**

1. It is the policy of NYU GLISOM that a student may appeal a decision of dismissal or a requirement to repeat a year.
2. A student who wishes to dispute a decision of dismissal or a requirement to repeat a year may petition the SP/P Committee for further review of the action.
  - a. An appeal for extended review must be submitted in writing, stating the basis for objection and appeal, and must be received by the chair of the SP/P Committee within five business days of the date that the student was notified of the determination by the SP/P Committee.
  - b. Examples of bases for an appeal include: information unavailable to the SP/P at the time of its decision and evidence that academic guidelines were unfairly applied.
3. Upon notice of appeal, the SP/P Committee will invite the student to present evidence to mitigate or dismiss the standing recommendations. The student may bring a full-time faculty member as an advocate for the part of the meeting when the student is present for support; legal representation is not permitted at the meeting. In the event that the student fails to attend the meeting without cause, the Committee shall proceed in his/her absence.
4. Following student appeal, the SP/P Committee will deliberate and may modify or reaffirm the previous recommendation; the result will be presented to chair of the SP/P Committee for review and final approval.
5. The student is notified in writing about the committee's decision by the associate dean of students within five business days of the appeal meeting.
6. The student may make a final appeal to the dean's office. The appeal must be in writing, stating the basis for the objection and must be received by the dean within 10 business days of the last notification of the SP/P Committee determination.
7. The Appeals Committee will review the final appeal; the dean will appoint three senior faculty members who were not a part of the initial decision to make a recommendation.
8. The Appeals Committee makes a recommendation as soon as possible after appointment.
9. The Appeals Committee reviews pertinent evidence, student written statements, and SP/P Committee recommendations; if desired, it may hear from the student in person.
10. The Appeals Committee submits a written report of its review and its recommendation to the dean.
11. The dean conveys a written decision on the appeal to the student.
12. The decision of the dean is final and binding.

## **IX. References**

(LCME Functions and Structure of a Medical School, effective March 2020)

### **Element 9.9**

The academic and non-academic criteria and levels of performance defined by a medical education program and published in programmatic policies that must be met by all medical students on all medical school campuses at the conclusion of each academic year for advancement to the next academic year or at the conclusion of the medical education program for receipt of the MD degree and graduation.

### **Element 9.9**

The use of policies and procedures by any institutional body (e.g., student promotions committee) with responsibility for making decisions about the academic progress, continued enrollment, and/or graduation of a medical student in a manner that ensures: 1) that the student will be assessed by individuals who have not previously formed an opinion of the student's abilities, professionalism, and/or suitability to become a physician; and 2) that the student has received timely notice of the proceedings, information about the purpose of the proceedings, and any evidence to be presented at the proceedings; the right to participate in and provide information or otherwise respond to participants in the proceedings; and an opportunity to appeal any adverse decision resulting from the proceedings.

## **X. Type of Policy**

Academic

## **XI. Approvals**

EPEC

## **XII. Policy Management**

Responsible Executive: Dean of the School of Medicine

Responsible Officer: Senior Associate Dean for Medical Education

Responsible Office: Office of Student Records & Registration

## **Internships**

Medical students in NYU Grossman Long Island School of Medicine are not permitted to participate in internships for academic credit.

## **Placement Exams**

The MD program at NYU Grossman Long Island School of Medicine does not offer placement exams for medical students.