

ARCHIVES (ADVANCED CERTIFICATE)

Department Website (<http://as.nyu.edu/history/>)

NYSED: 24352 HEGIS: 1699.00 CIP: 25.9999

Program Description

The Advanced Certificate in Archives is open to students who have already received a graduate degree or may be taken as part of a dual-degree program for students already enrolled in the doctoral programs in History, French Studies and History, and Hebrew and Judaic Studies and History.

Admissions

All applicants to the Graduate School of Arts and Science (GSAS) are required to submit the general application requirements (<https://gsas.nyu.edu/nyu-as/gsas/admissions/arc.html>), which include:

- Academic Transcripts (<https://gsas.nyu.edu/nyu-as/gsas/admissions/arc/academic-transcripts.html>)
- Test Scores (<https://gsas.nyu.edu/nyu-as/gsas/admissions/arc/test-scores.html>) (if required)
- Applicant Statements (<https://gsas.nyu.edu/nyu-as/gsas/admissions/arc/statements.html>)
- Résumé or Curriculum Vitae
- Letters of Recommendation (<https://gsas.nyu.edu/nyu-as/gsas/admissions/arc/letters-of-recommendation.html>), and
- A non-refundable application fee (<https://gsas.nyu.edu/admissions/arc.html#fee>).

See History (<https://gsas.nyu.edu/admissions/arc/programs/history.html>) for admission requirements and instructions specific to this program.

Program Requirements

Course	Title	Credits
Required Courses		
HIST-GA 1010	Introduction to Archives	4
HIST-GA 2011	Internship Seminar	2
HIST-GA 3023	Independent Readings in Public History and Archives	1-4
Electives		
Select three additional elective courses		12
Total Credits		20

Sample Plan of Study

Course	Title	Credits
1st Semester/Term		
HIST-GA 1010	Introduction to Archives	4
Elective		4
Credits		8
2nd Semester/Term		
HIST-GA 2011	Internship Seminar	2
HIST-GA 3023	Independent Readings in Public History and Archives	2
Credits		4

3rd Semester/Term	
Elective	4
Elective	4
Credits	8
Total Credits	20

Learning Outcomes

Upon successful completion of the program, graduates will have achieved:

1. Analytical and critical mastery of key scholarly literature on the history, theory, and practice of archives.
2. Proficiency with digital methods as used in the practice of archives.
3. Familiarity with professional norms, tasks, roles, and relationships in archives work settings.
4. Capacity to intellectually conceptualize, plan, and carry out an original project or article-length research paper in archives.

Policies

NYU Policies

University-wide policies can be found on the New York University Policy pages (<https://bulletins.nyu.edu/nyu/policies/>).

Graduate School of Arts and Science Policies

Academic Policies for the Graduate School of Arts and Science can be found on the Academic Policies page (<https://bulletins.nyu.edu/graduate/arts-science/academic-policies/>).